

**GRIEVANCE (ARTICLE VII) FORM FACT SHEET\***

**GENERAL PRESIDENTS' COMMITTEE ON CONTRACT MAINTENANCE**

PARTY FILING GRIEVANCE:

INDIVIDUAL SUBMITTING: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-Mail \_\_\_\_\_ CELL: \_\_\_\_\_

OPPOSING PARTY:

CONTACT PERSON: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail \_\_\_\_\_ CELL: \_\_\_\_\_

**PROJECT / GRIEVANCE INFORMATION:**

CLIENT/LOCATION: \_\_\_\_\_

DATE GRIEVANCE OCCURRED: \_\_\_\_\_

APPLICABLE AGREEMENT PROVISIONS ALLEGEDLY VIOLATED: \_\_\_\_\_

APPLICABLE GPPMA INTERPRETATION BULLETIN ALLEGEDLY VIOLATED (if any):

\_\_\_\_\_

BRIEF STATEMENT OF FACTS: \_\_\_\_\_

\_\_\_\_\_

REMEDY SOUGHT: \_\_\_\_\_

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**THIS FORM AND SUPPORTING DOCUMENTATION MUST BE SUBMITTED BY EMAIL TO THE GPPMA ADMINISTRATIVE OFFICE AT [\[SHARI@NABTU.ORG\]](mailto:SHARI@NABTU.ORG). THE EMAIL MUST SHOW THAT THE OPPOSING PARTY WAS COPIED ON THE EMAIL AND SENT THIS FORM AND ALL SUPPORTING DOCUMENTATION SUBMITTED TO THE GPPMA ADMINISTRATIVE OFFICE.**

HISTORICAL RECORD OF STEPS 1 AND 2

**GRIEVANCE MEETINGS\***

Briefly state, in the space provided, the following pertinent facts:

Date of meeting, whether in person or telephone; location of meeting, if appropriate; those in attendance; briefly state the issues of discussion and if any agreement or consensus was reached:

Step 1: DATE\_\_\_\_\_LOCATION\_\_\_\_\_

Step 2: DATE\_\_\_\_\_LOCATION\_\_\_\_\_

(ATTACH SUPPORTING DOCUMENTATION)

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