GRIEVANCE (ARTICLE 13) FORM FACT SHEET

GENERAL PRESIDENTS’ COMMITTEE ON CONTRACT CONSTRUCTION

PARTY FILING GRIEVANCE:

INDIVIDUAL SUBMITTING: ___________________________ TITLE: ___________________________

ADDRESS: __________________________________________________________________________

TELEPHONE: ___________________________ FAX: ________________________________

E-Mail_____________________________________

OPPOSING PARTY:

CONTACT PERSON: ___________________________ TITLE: ___________________________

ADDRESS: __________________________________________________________________________

TELEPHONE: ___________________________ FAX: ________________________________

E-Mail_____________________________________

PROJECT INFORMATION:

CLIENT/LOCATION:

DATE GRIEVANCE OCCURRED:

APPLICABLE AGREEMENT PROVISIONS ALLEGEDLY VIOLATED:

APPLICABLE NAC INTERPRETATION (if any):

BRIEF STATEMENT OF FACTS:

REMEDY SOUGHT:
GRIEVANCE MEETINGS

Briefly state, in the space provided, the following pertinent facts:

Date of meeting, whether in person or telephone; location of meeting, if appropriate; those in attendance; briefly state the issues of discussion and if any agreement or consensus was reached:

Step 1: DATE____________ LOCATION____________________________

Step 2: DATE____________ LOCATION____________________________

Step 3: DATE____________ LOCATION____________________________

(ATTACH SUPPORTING DOCUMENTATION)

THIS FORM AND SUPPORTING DOCUMENTATION MUST BE SUBMITTED BY EMAIL TO THE NCA ADMINISTRATIVE OFFICE AT [SHARI@NABTU.ORG]. THE EMAIL MUST SHOW THAT THE OPPOSING PARTY WAS COPIED ON THE EMAIL AND SENT THIS FORM AND ALL SUPPORTING DOCUMENTATION SUBMITTED TO THE NCA ADMINISTRATIVE OFFICE.